

## OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2016/17

### REGULAR ITEMS:

- **Executive Committee Forward Plan**
- **Overview and Scrutiny Committee Work Programme 2016/17**

<b>Committee Date: 10 January 2017</b>			
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Gloucestershire Fire and Rescue Service Presentation	To receive a presentation from the Gloucestershire Fire and Rescue Service.	Graeme Simpson, Corporate Services Group Manager.	No.
Housing Strategy Review Report	To consider the Housing Strategy Review Report and to refer it to Council for adoption at its meeting on 24 January 2017.	Paula Baker, Housing Services Manager.	No.
Scrutiny of the Community Safety Partnership	To consider - six month update.	Paula Baker, Housing Services Manager	Yes – deferred by Overview and Scrutiny Committee at its meeting on 6 September 2016 in order to focus on Joint Waste and Ground Maintenance items.

NB – Changes from previous work programme highlighted in bold

<b>Committee Date: 7 February 2017</b>			
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
<b>Economic Development and Tourism Strategy Review Report</b>	<b>To endorse the report of the Working Group and recommend it to the Executive Committee for approval.</b>	<b>Andy Sanders, Economic and Community Development Manager</b>	No.
Enviro-Crimes Update	To consider the progress made over the last six months.	David Steels	No.
Peer Review Action Plan	To consider - six month update	Graeme Simpson, Corporate Services Group Manager	No.
Review of the Effectiveness of the Overview and Scrutiny Committee.	To consider progress against the action plan.	Graeme Simpson, Corporate Services Group Manager	No.
Annual review of the effectiveness of the Council's involvement in the Gloucestershire Health, Community and Care Overview and Scrutiny Committee	In order to authorise payment of the Council's contribution to the running costs for the forthcoming year.	Graeme Simpson, Corporate Services Group Manager	No.

**NB – Changes from previous work programme highlighted in bold**

Committee Date: 21 March 2017			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Report – Quarter 3 2016/17.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee	Graeme Simpson, Corporate Services Group Manager	No.
Complaints Report	<del>To consider – six monthly update.</del>	<del>Graeme Simpson, Corporate Services Group Manager</del>	No. – Report to be considered on an annual basis in accordance with the decision made by the Overview and Scrutiny Committee on 6 September 2016.
Flood Risk Management Group Report	To receive an annual report on the progress against the Flood Risk Management Action Plan and to recommend to the Executive Committee that the Flood Risk Management Group Terms of Reference be adopted for the next 12 months.	David Steels, Environmental Health Manager	No.
<b>Grounds Maintenance Update</b>	<b>To consider grounds maintenance performance, in particular, the implementation of Key Performance Indicators.</b>	David Steels, Environmental Health Manager	<b>No – agreed by O&amp;S when considering the Grounds Maintenance Update report at its meeting on 18 October 2016.</b>

NB – Changes from previous work programme highlighted in bold

<b>Committee Date: 2 May 2017</b>			
<b>Agenda Item</b>	<b>Overview of Agenda Item</b>	<b>Lead Officer</b>	<b>Has agenda item previously been deferred? Details and date of deferment required</b>
Overview and Scrutiny Committee Work Programme 2017/18.	To approve the Overview and Scrutiny Committee Work Programme for the forthcoming year.	Graeme Simpson, Corporate Services Group Manager	No.
Annual Overview and Scrutiny Report 2016/17.	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted both internally and publicly to reinforce transparency and accountability in the democratic process.	Graeme Simpson, Corporate Services Group Manager	No.
Review of Ubico	To consider – annual update.	Richard Kirk, Interim Environmental and Housing Services Group Manager / David Steels, Environmental Health Manager	No.
Gloucestershire Families First Update	To consider - six monthly update.	Adrian Goode, Community Development Officer	No.
Scrutiny of the Community Safety Partnership	To consider - six monthly update.	Paula Baker, Housing Services Manager	No.
Customer Care Strategy	To consider- annual update.	Clare Evans, Communications and Policy Manager	No.
Disabled Facilities Grants Review Monitoring Report	To consider - six monthly update.	David Steels, Environmental Health Manager	No.

**NB – Changes from previous work programme highlighted in bold**

## PENDING ITEMS

<b>Agenda Item</b>	<b>Overview of Agenda Item</b>
Risk Management Strategy Review	Agreed by the Overview and Scrutiny Committee at its meeting on 14 June 2016.
Absence Management Policy Review	Agreed by the Overview and Scrutiny Committee at its meeting on 14 June 2016.
Financial Inclusion	Requested by the Overview and Scrutiny Committee on 12 April 2016 – report to be considered by the Committee prior to the Executive Committee.